



PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN

www.pbpfpf.org

Robert J. Conlan Professional Center
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905
49th Anniversary ~ Fund Established May 2, 1974

Regular Meeting 23-11
Friday, October 13, 2023-9:00 A.M.

CALL TO ORDER:

ROLL CALL:

AGENDA REVISIONS:

CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

ADOPTION OF MINUTES:

*September Regular Minutes 23-10

OLD BUSINESS:

1. State Funding for Police Officers and Firefighters
2. Salem/TMI Merge with Argent Financial
3. Audit
4. Annual Required Contribution
5. Annual Review of Patricia Lindsay, Pension Specialist

6. Annual Review of Samantha Bertolini, Records Management Liaison Officer
7. Annual Review of Alice Tabares, Pension Assistant
8. 6 Month Review of Katie Taglia-Polak, Office Manager
9. SSI and Resolute
10. Lyft
11. Fidelity
12. Cell Phone Reimbursement

NEW BUSINESS:

- *1. Warrants for Payment
 - a. Truist Commercial Checking Account-\$227.12-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Timothy W. Lancaster's VISA
 - b. Truist Commercial Checking Account-\$850.00-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Samantha Bertolini's VISA
 - c. Polen Capital Management-\$16,042.21-Management Fees for 7/1-9/30/2023 (Police Fund Only)
 - d. Polen Capital Management-\$6,991.63-Management Fees for 7/1-9/30/2023 (Fire Fund Only)
- *2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
3. Office Business
 - a. Equipment Upgrades and Purchases
 - b. Employee VISA Invoice Review for September
 - c. Upcoming Events-Educational Opportunities
 - d. Open Enrollment City of Palm Bay
 - e. Business Tax Receipt
 - f. Terminated Police Officer Tyler Douglass
 - g. Weekly Briefing Mr. Lancaster and Ms. Taglia-Polak
 - h. Pension Payments Twice Per Month
 - i. Training

4. Application for Disability Police Officer Christopher Jones
5. FPPTA Review
6. Domain Name Network Solutions
7. Fire Chief Declines Participation in Plan
8. Division of Retirement Information Release
9. Microsoft Agreement
10. Archive Management Record Disposal
11. Proposed Revised Meeting Schedule

INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:

INPUT FROM THE PUBLIC:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2nd Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.